



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 22nd March 2024

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald, Mr Iain Docherty, Richard Shakespeare (CEO of Dublin City Council).

Apologies: Ms Eleanor O'Neill.

Others in attendance

All Items: Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Mr Richard Kelly, HEO (Minutes).

Item 6: Mr Jim Meade, CEO of Irish Rail.

Item 7: Mr Fran Kehoe, Procurement; Mr Stephen Downes, Next Generation Ticketing (NGT) Programme Director.

Items 8 & 9: Mr David O'Flynn, Financial Controller; Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

Item 10: Mr Stephen Gallagher, Head of Corporate Strategy; Ms Lisa Tierney, Head of Human Resources.

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1. Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 23rd February 2024 were approved subject to the amendment of the following under items 12 and 13;

Agenda Item 12 – Public Transport Vehicle Safety

“Mr Creegan provided an overview of Public Transport Vehicle Safety. Following the overview provided, Mr Creegan responded to questions from the Board members. The Board noted the update provided by Mr Creegan and was supportive of the action being considered to address the identified safety issue.”

Agenda Item 13 – NIS2 Safety Directive

“Mr Reid provided an overview of the NIS2 Directive. Following the update provided, Mr Reid responded to questions from the Board members.

The Board noted the central government decision to designate the Authority as a Competent Authority for the purposes of the Directive, agreed that this decision should be implemented in a way that did not compromise the Authority’s cyber security and decided that an urgent request should be made to the Department to approve the staffing and financial resources necessary to implement the decision.”

3. Matters Arising & Board Schedule

It was agreed that a short note would be prepared for the Board on the process of assigning funding to capital projects.

4. CEO Report

a) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

5. Capital Programme Committee Report

Mr Docherty provided an update report from the March meeting of the Capital Programme Committee.

Mr Docherty noted that there was one item considered by the Committee which was being recommended for approval by the Board, comprising of the following matter:

➤ Next Generation Ticketing (NGT) Business Case & Approval Gate 3

Following discussion on this item, the Board confirmed its authorisation for approval of the Final Business Case for the NGT project.

6. Iarnród Éireann CEO

Mr Jim Meade, CEO of Iarnród Éireann joined the meeting and presented to the board on matters related to Iarnród Éireann. Following a comprehensive discussion, the Chairperson thanked Mr Meade for his attendance. Mr Meade expressed his thanks to the Board for the invitation noting that Iarnród Éireann would continue to work closely with the respective NTA teams to deliver on common objectives.

Mr Meade then left the meeting.

7. Procurements

a) NGT Framework Agreement Contract

Mr Higgins provided an overview of the procurement competition related to the NGT Framework Agreement Contract.

Following the overview provided, the Board approved the awarding of the Framework Agreement for the provision of Next Generation Ticketing services to Indra Sistemas S.A. (Indra).

b) ICT Management Resources

Mr Sheehan provided an overview of the of the procurement competition related to the Provision of ICT Management Resources.

Following the overview provided, the Board approved the awarding of the contact to Hibernia Services Limited trading as Eir Evo.

8. Finance Matters

a) Finance Update

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

9. Risk & Governance Matters

a) Risk Report

The Board noted the Risk Report provided by Mr Beecher.

10. Staffing Plan 2025 - 2027

Ms Tierney and Mr Gallagher provided an update on the NTA Strategic Staffing Plan 2025 - 2027 and responded to questions from the Board members.

The Board noted the update provided by Ms Tierney and Mr Gallagher.

11. AOB

None.

Next Meeting: Friday 19th April 2024 @ 10.30am in NTA HQ.

Signed: _____
Chairperson

Dated: _____