



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 17th May 2024

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald, Mr Iain Docherty, Ms Eleanor O'Neill.

Apologies: Mr Richard Shakespeare (CEO of Dublin City Council).

Others in attendance

All Items: Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Ms Wendy Thompson, Director of Transport Regulation; Mr Richard Kelly, HEO (Minutes).

Item 5: Mr Eoin Gillard, Assistant Director – Transport Investment.

Item 6: Ms Margaret Malone, Head of Corporate Services.

Items 9, 10 & 11: Mr Joanne Regan, Finance Manager; Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

Item 12: Mr John Nott, Senior Transport Planner.

Item 14: Mr Niall Smith, Procurement Manager; Mr Ger Regan, Head of Public Transport Contracts.

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1. Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 19th April 2024 were approved.

3. Matters Arising & Board Schedule

None

4. CEO Report & Statement of Strategy Quarterly Update

a) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

5. Capital Programme Committee Report

Mr Docherty provided an update report from the May meeting of the Capital Programme Committee, including the Committee's consideration of Luas fleet proposals and MetroLink governance matters.

In relation to MetroLink governance, it was agreed that further work was required in this area and additional engagement between TII and the NTA was needed. The Board confirmed the importance of the NTA role during the MetroLink operational phase.

Mr Docherty noted that there was one item – the development of a new bus depot in Dublin - considered by the Committee which had been intended for Board determination. However, the Committee considered that further work is required on this proposal before bringing the matter to the Board for a decision and the Executive are now undertaking this work.

6. Draft Annual Report 2023

Ms Malone provided an overview of the Draft Annual Report 2023. Following the overview, Ms Malone responded to questions from the Board members.

The Board noted the update provided by Ms Malone.

7. Shared Mobility Strategy

Mr Seymour provided an overview of the ongoing development of the Shared Mobility Strategy. Following the overview provided, Mr Seymour responded to questions from the Board members.

8. E-scooter Advice Note

Mr Creegan provided an overview of the E-scooter advice note that is proposed to be issued to public transport operators operating services under contract to the NTA.

Following the overview provided, the Board approved the issue of the E-scooter advice note.

9. ARC Report

Mr Gray outlined the main issues discussed at the ARC meeting held on 10th May last and responded to questions from Board members.

10. Finance Update

Ms Regan presented the financial report on the Authority’s current financial position and responded to questions from Board members.

11. Risk Update

The Board noted the Risk Report provided by Mr Beecher.

12. Minimum National Rail Service Level 2024-2030

Mr Nott provided an overview of the work that is ongoing regarding potentially developing a minimum national service level for the rail network over the period 2024-2030. Following the overview provided, Mr Nott responded to questions from the Board members.

13. BusConnects Waterford Network Consultation

Mr Creegan provided an update regarding the Waterford Bus Network redesign public consultation. Mr Creegan outlined that the public consultation for the BusConnects Waterford Network will commence in July 2024.

The Board noted the update provided by Mr Creegan.

14. Procurements

a) Award of contract for the provision of bus services in Portlaoise

Mr Ryan provided an overview of the procurement competition related to the provision of bus services in Portlaoise.

Following the overview provided, the Board having considered the matter, decided to defer the decision to a future Board meeting.

15. AOB

None.

Next Meeting: Friday 28th June 2024 @ 10.30am in NTA HQ.

Signed: _____
Chairperson

Dated: _____