



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 26th July 2024

Board Members in attendance

Mr David Gray (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Mr Richard Shakespeare (CEO of Dublin City Council), Ms Eleanor O’Neill, Ms Joyce Loughnan, Ms Ann Fitzgerald, Mr Frank O’Connor.

Apologies: Mr Peter Strachan.

Others in attendance

All Items: Mr Philip L’Estrange, Director of Finance & Corporate Services; Mr Jeremy Ryan, Director of Public Transport Services; Ms Wendy Thompson, Director of Transport Regulation; Mr Richard Kelly, HEO (Minutes).

Items 4 & 5: Mr Stephen Gallagher, Head of Corporate Strategy.

Item 6: Mr Con O’Donoghue, Chairperson of Advisory Committee on SPSVs

Item 9: Mr Noel Beecher, Head of Governance.

Item 10: Mark Bradwell, Head of Procurement and Contract Management; Mr Bertie Maltby, Local Link Administration Manager; Ms Alex McKenzie, Deputy CIO; Mr Barry Dorgan, Head of Transport Technology Systems; Mr Stephen Downes, NGT (Next Generation Ticketing) Project Director.

Item 11: Mr David O’Flynn, Financial Controller.

* * * * *

1. Appointment of Board member to Chair meeting & Declarations of Interest

a) Appointment of Board member to Chair meeting

The Board approved the nomination of David Gray to chair the July Board meeting.

b) Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 28th June 2024 were approved.

3. Matters Arising & Board Schedule

The Board noted that Sustainability training is expected to occur for Board members later this year.

4. CEO Report & Statement of Strategy Quarterly Update

a) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

The Board noted the use of the Corporate Seal during Q2 2024.

b) Draft NTA Performance Dashboard

The Chief Executive provided an overview of the draft NTA Performance Dashboard and responded to questions from the Board members.

c) Statement of Strategy Quarterly Update

Mr Gallagher provided a progress update on the Authority's Annual Corporate Business Plan. Following the update, Mr Gallagher responded to questions from Board members.

5. Draft Sustainability Strategy

Mr Gallagher provided an overview of the NTAs Draft Sustainability Strategy. Following the overview provided, Mr Gallagher responded to questions from the Board members.

The Board subsequently approved the Draft Sustainability Strategy subject to the recommendations from the Board being taken into account.

6. Advisory Committee on SPSVs Chairperson

Mr O'Donoghue entered the meeting.

Mr O'Donoghue, Chairperson of the Advisory Committee on SPSVs made a presentation to the Board on the work of the Committee. Following the presentation, Mr O'Donoghue responded to questions from the Board members.

On behalf of the Board, Mr Gray (NTA Chairperson for this meeting) stated that the NTA were appreciative of the work of the Advisory Committee and thanked Mr O'Donoghue for attending.

Mr O'Donoghue then left the meeting.

7. Capital Programme Committee Report

a) Report from Committee Meeting

Mr Docherty provided an update report from the July meeting of the Capital Programme Committee, including the Committee's consideration of the double tracking of the Cork to Midleton rail line, National Train Control Centre (NTCC) and Metrolink governance.

The Board noted the update provided by Mr Docherty.

b) Ballymun/ Finglas Core Bus Corridor Approval Gate 2 (AG2)

Following discussion on this item, the Board confirmed its authorisation for the issuance of Approval Gate 2 approval in respect of the Ballymun/Finglas to City Centre Core Bus Corridor Scheme, permitting the scheme to proceed to tender stage for construction.

8. Purchase of Site for future Cork Bus Depot

Mr Creegan provided an overview of the proposed purchase of a site for a future Cork Bus Depot outlining that the purpose of providing a new Bus Depot is to support the expansion and electrification of the bus fleet operating the Public Service Obligation (PSO) bus network in Cork.

Following the overview provided and questions from Board members, the Board approved the purchase of a site on the Kinsale Road in Cork.

9. Risk & Governance

a) Risk Update

The Board noted the Risk Report provided by Mr Beecher.

b) Updated Corporate Governance Framework Document

Mr Beecher provided an overview of the updated Corporate Governance Framework document.

The Board noted the update provided in respect of the Corporate Governance Framework document.

10. Procurements

a) Board Report – Price to Quality Ratio

Mr L'Estrange provided an overview of the Price to Quality ratio as it relates to procurement.

The Board noted the updated provided by Mr L'Estrange.

b) Smart Demand Responsive Travel

Mr Ryan provided an overview of the procurement competition related to the provision of Smart Demand Responsive Travel services.

Following the overview provided, the Board approved the awarding of the contract to Via Technologies Europe B.V.

c) CABS Maintenance and Support Services

Ms McKenzie provided an overview of the procurement competition related to the provision of ICT Support and System Development Services for NTA Business Systems.

Following the overview provided, the Board approved the awarding of the contract to OpenSky Data Systems.

d) NGT Call Off Contract

Mr Dorgan outlined that NTA Board Approval was being sought to execute NGT (Next Generation Ticketing) Call-Off Contract 1 – GDA with Indra Sistemas. Indra Sistemas was the successful tender under the NGT Framework procurement competition which concluded earlier in 2024.

Following the overview provided, the Board approved the NGT Call-Off Contract 1 – GDA with Indra Sistemas.

e) Core Bus Corridors Works Client Partner Support & Services

Mr Creegan provided an update in respect of the Core Bus Corridor Works Client Partner Support and Services and responded to questions from the Board.

The Board noted the update provided by Mr Creegan.

11. Finance Update

a) Finance Report

Mr O’Flynn presented the financial report on the Authority’s current financial position and responded to questions from Board members.

b) Bus Impairment following Road Traffic Incident on the 21st November 2023

Mr O’Flynn provided an overview of the bus impairment related to a road traffic incident on the 21st November 2023.

The Board noted and approved the bus impairment and for it to be noted in the NTA accounts.

12. Meeting without Executive Board Members

The Board noted the CEO report on the Succession Plan for the Senior Managers in the NTA.

13. AOB

None.

Next Meeting: Friday 20th September 2024 @ 10.30am in NTA HQ.

Signed: _____
Chairperson

Dated: _____