



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 15th November 2024

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Eleanor O'Neill, Ms Joyce Loughnan, Ms Ann Fitzgerald, Mr Frank O'Connor.

Apologies: Mr Richard Shakespeare (CEO of Dublin City Council).

Others in attendance

All Items: Mr Philip L'Estrange, Director of Finance & Corporate Services; Mr Jeremy Ryan, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology, Mr Richard Kelly, HEO (Minutes).

Item 4: Mr Stephen Gallagher, Head of Corporate Strategy.

Item 6: Mr Eddie Fullerton, Clamping Regulation Manager.

Item 7: Ms Naomi Rooney, Transport Accessibility Manager.

Items 9, 10 & 11: Mr Gerard Cuddihy, Head of Governance; Mr Gerard McBrien, Risk Manager.

Item 11: Mr David O'Flynn, Group Head of Finance and Deputy CFO.

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1. Declarations of Interest

a) Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 18th October 2024 were approved.

3. Matters Arising & Board Schedule

The Chairperson noted the resignation of Mr Gray from the NTA Board.

4. CEO Report & Statement of Strategy Quarterly Update

a) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to other matters raised by Board members.

b) Climate Emissions Roadmap

Mr Gallagher provided an overview of the Authority's Climate Emissions Roadmap. Following the overview provided, Mr Gallagher then responded to questions from Board members.

The Board subsequently approved the Authority's Climate Emissions Roadmap.

c) Performance Dashboard

Mr Gallagher provided an update on the development of the NTA Performance Dashboard and responded to questions from Board members.

The Board noted the update provided by Mr Gallagher.

5. Capital Programme Committee Report

a) Report from Committee Meeting

Mr Docherty provided an update report from the November meeting of the Capital Programme Committee. He reported on the Committee's consideration of the Irish Rail Accessibility Programme and the Preliminary Business Case in respect of a five-year tranche of that programme.

Mr Docherty provided an update on two further items which were considered by the Committee. These were:

- Review by the Capital Programme Committee of the first two years of its operation; and
- Update on capital budget costs for 2024.

Following the overview provided, Mr Docherty responded to questions from the Board members.

6. Clamping Regulations

Mr Fullerton provided an overview of the draft Clamping Regulations

Following the overview provided, Mr Fullerton responded to questions from Board members.

The Board noted the update provided by Mr Fullerton. The Board also noted that the draft Clamping Regulations will come back to the Board for a decision at a future Board meeting.

7. Public Transport Accessibility Overview

Ms Rooney provided an overview of Public Transport Accessibility matters and the work that the NTA and its stakeholders is doing to improve accessibility to public transport services.

The Board noted and thanked Ms Rooney for the overview provided.

8. Public Transport Safety

Mr Ryan provided an overview of the Public Transport Safety Implementation plan which was requested by the Board at a meeting earlier in 2024. Mr Ryan also provided an update in respect of Ant-Social behaviour on public transport.

Following the overview provided, Mr Ryan then responded to questions from the Board.

The Board noted the update provided by Mr Ryan.

9. ARC (Audit and Risk Committee) Update

Mr McCormick outlined the main issues discussed at the ARC meeting held on 25th October last and responded to questions from Board members.

10. Risk & Governance Matters

a) Risk Update – For Information

The Board noted the Risk Report provided by Mr Cuddihy.

b) Risk Management Policy – Decision Item

The Board approved the Risk Management Policy following the overview provided by Mr Cuddihy

c) Risk Management Framework and Action Plan – Decision Item

The Board approved the Risk Management Framework and Action Plan following the overview provided by Mr Cuddihy.

d) Risk Appetite – Decision Item

The Board approved the Risk Appetite Policy following the overview provided by Mr Cuddihy.

e) Template for outlining risk profile and risk appetite to support Board decision making – For Information

Mr Cuddihy gave an overview of the Template for outlining risk profile and risk appetite to support Board decision making document and responded to questions from the Board members.

The Board noted that overview provided by Mr Cuddihy.

11. Finance Update

a) Finance Report

Mr O’Flynn presented the financial report on the Authority’s current financial position and responded to questions from Board members.

The Board expressed their concern with the indicative PSO (Public Service Obligation) 2025 funding profile. The Board agreed that the NTA should write to the Minister for Transport to outline those concerns.

12. AOB

The Chairperson on behalf of Board wished to express condolences to the family and friends of Mr John Henry, formerly of the Dublin Transportation Office (DTO) whom passed away recently.

As the CEO will shortly retire from her role with the NTA, The Chairperson on behalf of the Board wished to express their sincere thanks and gratitude to the CEO for the work she has done during her time in the NTA. The Board wished Ms Graham all the best for the future in her retirement.

Next Meeting: Friday 20th December 2024 @ 10.30 hrs on Microsoft Teams

Signed: _____
Chairperson

Dated: _____